



Duty • Honor • Community

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# HOODLAND FIRE DISTRICT #74

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## **BOARD OF DIRECTORS MEETING AGENDA**

**AUGUST 10, 2021**

**7:00 PM**

To join via Zoom Meeting

<https://zoom.us/j/8113499270>

Meeting ID: 811 349 9270

Call In #: +1 253 215 8782 US (Tacoma)

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) PERSONS TO BE HEARD
- 5) APPROVAL OF MINUTES
  - A. Board Meeting Minutes July 13, 2021
- 6) COMMUNICATIONS
  - A. Thank you card
- 7) REPORTS
  - A. Chiefs Report: Fire Chief Price
  - B. Staff Report: DC Henrichs
  - C. Staff Report: DC Kline
  - D. SDAO Assessment Report
- 8) FINANCE [Financial Manager Norgard]
- 9) UNFINISHED BUSINESS
  - A. Fire Chief Evaluation  
Background: After the Fire Chief's performance review, the goals have been updated for Board Input/Approval.  
Action Requested: Discussion and approval.
- 10) NEW BUSINESS
  - A. Board Liaison Positions  
Background: Update Board Liaison to groups.  
Action Requested: Discussion and approval.

- B. Project Manager Contract – Blane Skowhede  
Background: Suggestion to hire Blane Skowhede, Keystone Architecture as a project manager to get the Manufactured Home for Staff housing in place.  
Action Requested: Discussion and Contract approval.
  
- C. Public Contracting Rules  
Background: The District’s current policy for public contracting rules to govern our purchase and disposal of property and services is out of date and confusing. Local Government Law Group provides a clear and up to date public contracting package that meets state of Oregon requirements. The package includes a complete set of updated public contracting rules that includes the adopting resolution, notice, and findings and explanatory letter for \$700.  
Action Requested: Discussion and approval.
  
- D. Surplus Property  
Background: Crews have been doing some organizing and cleaning and found some property that could be surplus.  
Action Requested: Discussion and approval.
  
- E. First Reading of Policy 510: Equal Employment  
Background: Update and rename existing Policy 510: Employment of Relatives.  
Action Requested: Discussion and approval.
  
- F. First Reading of Policy 519: Return to Work  
Background: Update and rename existing Policy 519: Light Duty Assignments for Paid Staff.  
Action Requested: Discussion and approval.

11) MOTION TO PAY BILLS

12) BOARD MEMBER COMMENTS

13) EXECUTIVE SESSION

14) OTHER NEW BUSINESS

A. Upcoming Board Action Items

- Select a date for Quarterly Work Session/Strategic Plan Review for September (if needed)
- SDAO Board of Directors Virtual Training (Shirley and Nora) Sept. 2

15) ADJOURNMENT