



Duty • Honor • Community

HOODLAND FIRE DISTRICT #74

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BOARD OF DIRECTORS MEETING AGENDA

MAY 10, 2022

7:00 PM

This meeting is open to the public to attend in person

To attend via Zoom Meeting

<https://us06web.zoom.us/j/82467070680>

Meeting ID: 824 6707 0680

Call In #: +1 253 215 8782 US (Tacoma)

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) PLEDGE OF ALLEGIANCE
- 4) PERSONS TO BE HEARD
- 5) RECOGNITION: Andy Figini
- 6) APPROVAL OF MINUTES
 - A. Board Meeting Minutes April 12, 2022
 - B. Special Board Meeting Minutes May 4, 2022
- 7) COMMUNICATIONS
 - A. 2022 SDIS Best Practices Program: We can receive up to a 10% discount on the general liability, auto liability, and property insurance contributions for the 2023 policy year. These discounts require action by the Board Members.
 - B. Board Upcoming Reminders
 - 1st Budget Meeting May 17, 2022 at 7 PM
 - 2nd Budget Meeting May 31, 2022 at 7 PM
 - Board Meeting/Budget Hearing June 14, 2022 at 7 PM
 - Fire Chief Evaluation June 14, 2022 at 7 PM
 - Schedule Work Session in June 2022
 - Strategic Plan Update in June 2022
 - C. Thank you to Scott Kline from OSFM
 - D. Safety Meeting Minutes April 12, 2022

- 8) REPORTS
 - A. Chiefs Report: Fire Chief Price
 - B. Staff Report: DC Henrichs
 - C. Staff Report: DC Kline
 - D. SDAO Assessment Report

- 9) FINANCE [Financial Manager Carol Norgard]

- 10) UNFINISHED BUSINESS
 - A. Second Reading of Policy #526: Pay Administration
Background: New policy to communicate pay practices and equity commitment to the employees of the Hoodland Fire District.
Action Requested: Discussion and approval.

 - B. Second Reading of Policy #528: Sick Leave
Background: New policy to ensure the Hoodland Fire District provides paid sick leave to all employees in accordance with state law.
Action Requested: Discussion and approval.

 - C. Second Reading of Policy #529 Holidays
Background: New policy to establish holidays that Hoodland Fire District observes.
Action Requested: Discussion and approval.

 - D. Second Reading of changes to Policy #903 Paid Division Chief/Fire Marshal Job Description
Background: The wording in this policy needs to be changed from Battalion Chief to Division Chief and an update to the work week hours.
Action Requested: Discussion and approval.

 - E. Second Reading of changes to Policy #921 Paid Division Chief [Operations & Training] Job Description
Background: Update to the work week hours.
Action Requested: Discussion and approval.

- 11) NEW BUSINESS
 - A. Surplus
 - B. Updated Budget Calendar
 - C. Budget Documents Distribution
 - D. Fire Chief Evaluation Forms Distribution
 - E. CBA Contract

- 12) MOTION TO PAY BILLS

- 13) BOARD MEMBER COMMENTS
- 14) EXECUTIVE SESSION
- 15) OTHER NEW BUSINESS
- 16) ADJOURNMENT